

Chief, Security Branch, ICI

16 September 1958

MEMO : "M"-Que Emergency Officer, OER
Chief, Industrial Division, OER

Authorization for Release of Exit Keys. New Assignment of
Alternate Warden.

REF : "M"-Que Emergency Plan: OER City's Regulation 10-41, Annex 6,
17 July 1958.

1. Members of this Division are assigned the responsibility
for opening Emergency Exit-1, when the need for a building
evacuation arises. This exit is located between "M" and Que
Building (1500 Wing).

2. Our Wardens and their Alternates (p. 3 ref.) had been
advised informally to obtain a key to open Exit-1 from the recep-
tionist at the 1100 wing of Que turnstile. But our Wardens can
not obtain this key unless you authorize such action.

25X1A9a [redacted] of your office advised us that a list of authorized
Wardens should be forwarded to you. Their badge numbers will
identify them to the receptionist. It is understood that the
Warden for Post Exit-1 will normally be the only user of the key,
but in the event of his absence any of the designated alternates
should be able to obtain it.

25X1A9a

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|----|------------|--------|
| 1. | [redacted] | LL-165 |
| 2. | [redacted] | FF-301 |
| 3. | [redacted] | FF-343 |
| 4. | [redacted] | AA-464 |

25X1A9a

25X1A9a. [redacted] of this Division is designated as
Alternate Warden, Area "M" replacing [redacted] (page 2, reference)

25X1A9a

[redacted]
25X1A9a

Distribution:

- Orig. 1 - Addressee
- 1 - OER "M"-Que Emerg. Off.
- 1 - D/I
- 1 - I/ME
- 4 - each warden

OER: [redacted] /2345